

PETITION TO DEFER COMMENCEMENT

Directions: This form must be submitted via email to
GraduationCoordination@utsa.edu
OR uploaded through [Document Uploader](#)
OR in person at the One Stop Enrollment Center.

Petition Deadlines

December(Fall) Ceremony - September 15
May(Spring) Ceremony - February 15

- 1) Graduates may defer their commencement ceremony no more than 3 times within 2 years of being awarded their degree.
- 2) Petitions to walk with friends/cohort, etc. will **NOT** be accepted, only extenuating circumstances are acceptable.
- 3) Submitting this request does **NOT** guarantee that you will be listed in the corresponding commencement program.

STUDENT INFORMATION

Student's Name:

myUTSA ID:

Telephone Number:

Preferred Email Address:

Term of Graduation: Fall (Dec) Spring (May) Summer (Aug) **Year:**

I wish to have my Commencement Ceremony deferred to the ceremony below:

New Ceremony Option: December (Fall) May (Spring) **Year:**

PETITION

Justification for deferring commencement ceremony:

SIGNATURE

Student Signature*:

Date:

*Electronic signature - typing your name will suffice as an authentic signature. This form does NOT need to be printed and scanned.

With a few exceptions, you are entitled on your request to be informed about the information U.T. San Antonio collects about you. Under Sections 552.021 and 552.023 of the Texas Government Code, you are entitled to receive and review this information. Under Section 559.004 of the Texas Government Code, you are entitled to have U.T. San Antonio correct information about you that is held by us and that is incorrect, in accordance with the procedures set forth in the University of Texas System Business Procedures Memorandum 32.

UTSA OFFICE USE ONLY: