

Military Service Credit Notice

How to Submit Form: The completed form must be submitted via the [Document Uploader](#). Keep one completed copy for your records; the One Stop Enrollment Center will accept only the original form.

STUDENT INFORMATION

First Name: _____ Middle: _____ Last: _____ myUTSA ID: _____
Street Address: _____ Apt #: _____
City: _____ State: _____ Zip: _____
Term of Application: Fall Spring Summer Year: _____

SIGNATURES

I have read and understand the ramifications of selecting to accept the credit mandated by the legislation as explained on the back of this form. I have also visited with an academic advisor to discuss the effects of this credit on my degree program and fully understand the ramifications of excessive degree credit, as mentioned on the reverse side of this form.

*I also understand that I may select the amount of elective credit hours (3, 6, 9, or 12) only once in my academic career, and that this selection is **irrevocable**. In deciding whether to claim this credit, I have considered the impact of the credit on my eligibility for a [tuition rebate](#); the possibility that I will be charged additional tuition if I have [excess credit](#); and the possibility that I will be ineligible for [Texas B-On-Time loan forgiveness](#) if I have excess credit.*

Amount of Elective Credit (select one):

I have read all applicable sections of this form and understand my responsibility concerning the new law, HB 269.

Student Signature: _____ Print Name: _____ Date: _____

Advisor Signature: _____ Print Name: _____ Date: _____

Print Advisor's College, TRC, or CFAC Office: _____

With a few exceptions, you are entitled on your request to be informed about the information U.T. San Antonio collects about you. Under Sections 552.021 and 552.023 of the Texas Government Code, you are entitled to receive and review this information. Under Section 559.004 of the Texas Government Code, you are entitled to have U.T. San Antonio correct information about you that is held by us and that is incorrect, in accordance with the procedures set forth in the University of Texas System Business Procedures Memorandum 32.

UTSA OFFICE USE ONLY:

Military Service Credit Policy

The following description of the Military Service Credit policy should be read carefully. Be sure you understand the terms of this agreement and agree with all of the stipulations before signing this form:

The Military Service Credit option is available to Veterans who have met the following requirements:

- Graduated from a public or private high school, accredited by a generally recognized accrediting organization or from a high school operated by the United States Department of Defense.
- Honorably discharged former member of the armed forces of the United States.
- Completed a minimum of two years of service in the armed services or was discharged because of a disability.
- Admitted, or readmitted, as an undergraduate to UTSA.

In deciding whether to claim this credit, students should consider the impact of the credit on their eligibility for a [tuition rebate](#); the possibility that they will be charged additional tuition if they have [excess credit](#); and the possibility that they will be ineligible for [Texas B-On-Time loan forgiveness](#) if they have excess credit.

To have the credit awarded, students must provide proof of eligibility (i.e., DD214 or disability discharge documentation, and a high school transcript if not provided at the time of admission) to the UTSA Office of Admissions, M.S. building, room 2.02.24. Once processed the appropriate amount of elective credit will be added to the student's official academic record.

Please note this process (including the awarding of credit) may occur only once during the student's academic career, and is **irrevocable**. Therefore, careful consideration should be given to the total effect of the additional course credit to degree progress and other institutional rules.

Credit earned under this policy (or legislative mandate) does not prohibit the University of Texas at San Antonio from awarding additional military educational experience credit based on American Council of Education (ACE) Guide recommendations.

HB 269 (THECB interpretation; effective June 19, 2009)

COURSE CREDIT FOR MILITARY SERVICE AND STANDARD FEE FOR RESERVE OFFICER TRAINING CORPS COURSES

Author: Lucio III Sponsor: Van de Putte

Summary: (HB 269 has two distinct sections; this summary pertains to Section 1)

Section 1 instructs institutions of higher education to award undergraduate students admitted to the institution and persons called into military service who are being readmitted to the institution, course credit for all physical education courses required for the person's degree and additional course credit for up to 12 hours for courses that can meet the elective course requirements for the degree.

To qualify, the student must have graduated from an accredited high school or a high school operated by the U.S. Department of Defense and an honorably discharged former member of the U.S. Armed Forces who either completed at least two years of service or was discharged because of a disability. The provisions apply regardless of whether the student was admitted prior to the effective date of the bill.

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