

SIGNATURES

Student: _____ Printed Name: _____ Date: _____

Advisor: _____ Printed Name: _____ Date: _____

ACKNOWLEDGEMENTS

I, _____ understand the following:

(Initial below to acknowledge)

1. _____ This petition is intended to allow me to complete my Bachelor's degree in (major) _____ without being charged the higher tuition rate for excess hours needed to obtain my Bachelor's degree.
2. _____ I am allowed to submit this one time petition and its outcomes are final. I must complete the remaining coursework for my Bachelor's degree exactly as outlined on my semester-by-semester plan. This includes completing all remaining coursework by the final term listed on my semester-by-semester plan. Failure to do so will result in the withdrawal of the exemption and I will be subject to the higher tuition rate.
3. _____ Any courses taken that are not needed to obtain my Bachelor's degree (for example, to complete a double major, minor, concentration, post-graduate pre-requisites or other reasons) will be charged at the higher tuition rate.
4. _____ If I drop, fail, or repeat any course, I will be charged the higher tuition rate for the retaking of that course and will be held responsible for any and all additional fees.
5. _____ If I choose to increase my attempted hours or enroll in courses not listed on my degree plan, I will be charged the higher tuition rate for those courses and held responsible for any and all additional fees.
6. _____ If required courses are not offered by UTSA or if required courses are scheduled in direct conflict with each other, based on the semester outline, my contract will need to be revised and I will not be held responsible for additional charges.
7. _____ My petition is subject to any and all university policies not listed here.
8. _____ I will submit my petition to c2g@utsa.edu within 5 business days of my advisor signing off on the petition.

Privacy Notice: With a few exceptions, you are entitled to be informed about the information U.T. San Antonio collects about you. Under Sections 552.021 and 552.023 of the Texas Government Code, you are entitled to receive and review this information. Under Section 559.004 of the Texas Government Code, you are entitled to have U.T. San Antonio correct information about you that is held by us and that is incorrect, in accordance with the procedures set forth in the University of Texas System Business Procedures Memorandum 32. The information that U.T. San Antonio collects will be retained and maintained as required by Texas records retention laws (Section 441.180 et seq. of the Texas Government Code) and rules. Different types of information are kept for different period of time.

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