

# 2025-2026 Request for Preparatory Coursework

**Directions:** Non-degree-seeking students are not eligible to receive federal financial aid. There is one exception: you may request financial aid for preparatory coursework for up to one academic year. Preparatory coursework is defined as courses a student must take in order to be admitted as a degree-seeking student to a graduate/professional program. Students who have been fully admitted as graduate students and are required to take prerequisite or leveling courses that do not count towards their degree are not eligible for financial aid for these courses. This request is subject to approval by the UTSA Financial Aid and Scholarships Office. If approved, you will be offered a Unsubsidized Federal Direct Loan based on undergraduate loan limits.

**How to Submit Form:** Submit completed form through the [Document Uploader](#) for processing.

- Fields to select on the Document Uploader:** Department: *Financial Aid & Scholarships*; Term: *2025-2026*; Category: *Attendance/Enrollment forms*; Category 2: *Special Graduate Documentation*; Document: *Financial Aid request for Prerequisite Coursework*

## PREPARATORY COURSEWORK QUALIFICATIONS

Please initial next to each statement (Note: If you do not meet these conditions, you may not qualify for financial aid)

- \_\_\_\_\_ I understand that I must have a Free Application for Federal Student Aid (FAFSA) on file with UTSA for 2025-2026
- \_\_\_\_\_ I understand that I must be classified as a non-degree seeking student
- \_\_\_\_\_ I understand that I must be enrolled at least half-time
- \_\_\_\_\_ I understand that I must not be taking preparatory courses to raise my GPA
- \_\_\_\_\_ I understand that I may only receive financial aid for up to one calendar year for preparatory coursework
- \_\_\_\_\_ I understand that I must fill out this form each semester

## ACADEMIC DEPARTMENT CERTIFICATION

To be completed by a GRADUATE ADVISOR

List preparatory coursework required for admittance (Note: One semester only)

Course Name	CRN	Term

### UTSA OFFICE USE ONLY:

