

Scholarship Name: _____

Recipient: _____ Date: _____

2024-2025 Outside Scholarship Certification for Student Athletes

The National Collegiate Athletic Association (NCAA) requires verification of the criteria used in the selection process for a recipient of an outside scholarship not administered by the institution, per NCAA Bylaws, Article 15.01.3. UTSA will not apply the scholarship to the student athlete’s account until the form has been completed and the full awarding criterion has been disclosed.

STEP 1: ANSWER THE FOLLOWING QUESTIONS

Check the appropriate button for each question below.

Does the award have any relationship to athletic ability?	Yes	No
Is this an established scholarship and continuing program to aid students?	Yes	No
Do you have restrictions on the recipient’s choice of institutions as a condition of receiving the scholarship?	Yes	No
Are you a representative of UTSA athletics interests or an athletic booster of UTSA?	Yes	No
Do you have any direct connection to UTSA?	Yes	No
Are you an outside sports team or organization that conducts a competitive sports program to an individual who is or has been a member of that team or organization?	Yes	No

STEP 2: ATTACH A COPY OF THE SCHOLARSHIP APPLICATION

Please attach a copy of the student’s scholarship application to this form. If the student’s application is not available, a copy of the general application for this scholarship is permissible. If an application is not needed for consideration of this scholarship, please provide a brief letter of explanation detailing how the recipient of this scholarship is determined.

STEP 3: ACKNOWLEDGEMENT & SIGNATURE

Certification Statement: Your signature on this document confirms your acknowledgment of the following:

- You have disclosed all of the awarding criteria used to select a recipient for this scholarship.
- UTSA will return the award to the donor if it is determined that the award does not meet NCAA requirements.
- You will submit this certification form to AthleticScholarships@utsa.edu as an e-mail attachment.

Contact/Donor Name: _____

Contact/Donor Signature: _____ Phone: _____ Date: _____

Transfer Scholarship Funds Electronically: Help UTSA expedite the awarding process for your scholarship recipient. Donors can quickly and securely transfer scholarship funds electronically through the [Outside Scholarship Donation Station](#), UTSA’s #1 preferred method for scholarship submission.

UTSA OFFICE USE ONLY:

Date: _____ Received By: _____ Processed By: _____