

2023-2024 Texas Grant Hardship Appeal

Deadline for submission: Fall 2023: *November 1, 2023*; Spring 2023: *March 1, 2024*

How to Submit Form: A student who is ineligible for a Texas Grant renewal award based on the general requirements may be deemed eligible under a hardship provision. There are restrictions on which eligibility requirements can be granted a hardship as funding is limited. You must have been a prior recipient of Texas Grant to submit this form. Hardship Appeals are reviewed after census date of the current term once funding is made available. This form can be submitted via the **Document Uploader**.

STEP 1: SEMESTER OF APPEAL

Fall 2023 Spring 2024

The State of Texas requires that students who receive Texas Grant must meet and maintain:

- *Satisfactory Academic Process (SAP)*
- *Enroll in at least 9 credit hours per semester of award*
- *Cumulative GPA of 2.50*
- *Complete 24 semester hours in an academic year successfully*

STEP 2: APPEAL & DOCUMENTATION

A. My hardship request is based on the following:

Medical (severe illness or other debilitating condition)

Family (illness or death of a family member)

Other (please explain in personal statement)

Enrollment in less than 9 credit hours due to one of the following:
(You must be enrolled in at least 6 credit hours)

- Graduation Fall 2023 Spring 2024
- Enrolled in required student teaching or internship program
Fall 2023 Spring 2024

B. Personal Statement and Documentation: You must submit a personal statement and documentation along with this form.

- **Personal statement:** Submit a typed letter explaining the extenuating circumstances that prevented you from meeting Texas Grant eligibility requirements. The explanation must be detailed and clear. Please limit your explanation to one page.
- **Documentation:** Attach supporting documentation such as hospital records, doctor's statements, copies of death certificates, newspaper obituaries for immediate family member, police reports, documents from a counselor or social worker pertaining to the time period in question. Appeals submitted without supporting documentation will not be reviewed.

STEP 3 | CERTIFICATION & SIGNATURE

Your signature on this document confirms your acknowledgement of the following:

- *The information submitted for review is true and correct to the best of my knowledge.*
- *Decisions are made on a case by case basis.*
- *Submission of this form does not constitute Texas Grant approval.*
- *This request will be reviewed after census date of each term if funding is available.*

Student Signature: _____ Date: _____

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