myUTSA ID:	Student's First Name:	Last:	
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2023-2024 Independent Verification Form

Directions: You were selected to undergo a process called verification by the Department of Education. The government selects students for verification to ensure that the figures used to fill out the FAFSA match with income information submitted to the IRS for 2021. Financial aid that's been awarded will not pay down your bill until the verification process is complete. We have established priority deadlines to submit your verification paperwork to ensure your aid pays prior to the payment deadline. Documents submitted after will still be processed, but it may not be done in time to guarantee aid paying out prior to the tuition deadline.

Priority Submission Deadlines: Fall 2023: <u>July 1, 2023</u> Spring 2024: <u>November 30, 2023</u>

How to Submit Form: Submit completed form to One Stop Enrollment Center for processing. Please fill out and print. **Documentation submitted by fax or email will not be accepted.** Upload through the **Document Uploader**, mail to University of Texas at San Antonio, **One Stop Enrollment Center**, One UTSA Circle, San Antonio TX 78249 or drop off in person at the UTSA One Stop office.

• <u>Fields to select on the Document Uploader:</u> Department: Financial Aid & Scholarships; Term: 2023-2024; Category: Verification; Category 2: UTSA Verification Form; Document: Independent Verification Form

Please list the number in household in the box below, include:

- Yourself
- Your spouse, (if the student is married)
- The student's or spouse's children if the student or spouse will provide more than half of their support from July 1, 2023 to June 30, 2024.
- Other people if they now live with the student or student/spouse and provide more than half of their support and will continue to provide more than half of their support through June 30, 2024.
- Include in the space below information about any household member who is, or will be, enrolled at least half time in a degree or certificate program at an eligible postsecondary educational institution any time between **July 1, 2023** through **June 30, 2024**.

Full Name	Age	Relationship to Student	College Attending (at least 1/2 time)
		Self	UTSA

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RRAAREQ Code: VERI24 • WebX Code: FA_VERIF_FORM			
Form revised 7/28/23 • Page 1 of 2	Processed By:	Received By:	Date: _

myUTSA ID:	Student's First Name:	Last:	2023-2024 Independent Verification Form · Page 2
I have filed my 2 - Attach 2021 IR: I did not earn a - Submit the IRS I did earn incom - Submit the IRS	S tax return transcript or signed 2021 tax returny income in 2021. I did not and was not requiversification of Non-filing Letter to this form. The from work in 2021. I did not and was not re	rn to this form unless you completed the IR. uired to file a 2021 tax return. equired to file a 2021 tax return. aclude your 2021 W-2 form(s) and 1099 Mis	S Data Retrieval Tool. Sc. form to this form. List in Step 4 the names of all
STEP 3: EARNED V	VAGES INCOME INFORMATION \		
	u earned income but did not file in 2021. List sparate page with student name and myUTSA I		did not issue an IRS W-2 form. If more space is
Student's Employe	er Name		Student Earned Wages
Spouse's Employe	or Name		Spouse Earned Wages
STEP 4: CERTIFICA	ATION AND SIGNATURES	annananananananananananananananananana	
Certification Staten	nent: Your signature on this document confirm	s your acknowledgment of the following:	
 Providing false in If there is conflict I understand if a correct my inform If any paperwork I understand the I understand that 	nation, which may result in a change to my fina is incomplete, I understand this will delay the p verification paperwork and all required docume	mation may result in reduced eligibility, repo y be required upon request. 2021 federal tax information that the office of ncial aid. processing of my verification. entation submitted after the deadlines are n	ayment of aid, or both. of Financial Aid & Scholarships will be required to not guaranteed to be completed by payment deadline. n requested is submitted after the submission deadline
Student Signature:		Date:	

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