

2023-2024 Independent Verification Form

Directions: You were selected to undergo a process called verification by the Department of Education. The government selects students for verification to ensure that the figures used to fill out the FAFSA match with income information submitted to the IRS for 2021. Financial aid that's been awarded will not pay down your bill until the verification process is complete. We have established priority deadlines to submit your verification paperwork to ensure your aid pays prior to the payment deadline. Documents submitted after will still be processed, but it may not be done in time to guarantee aid paying out prior to the tuition deadline.

Priority Submission Deadlines: Fall 2023: July 1, 2023 Spring 2024: November 30, 2023

How to Submit Form: Submit completed form to One Stop Enrollment Center for processing. Please fill out and print. **Documentation submitted by fax or email will not be accepted.** Upload through the **Document Uploader**, mail to University of Texas at San Antonio, **One Stop Enrollment Center**, One UTSA Circle, San Antonio TX 78249 or drop off in person at the UTSA One Stop office.

- **Fields to select on the Document Uploader:** Department: *Financial Aid & Scholarships*; Term: *2023-2024*; Category: *Verification*; Category 2: *UTSA Verification Form*; Document: *Independent Verification Form*

STEP 1: HOUSEHOLD INFORMATION

Please list the number in household in the box below, include:

- Yourself
- Your spouse, (if the student is married)
- The student's or spouse's children if the student or spouse will provide more than half of their support from **July 1, 2023 to June 30, 2024**.
- Other people if they now live with the student or student/spouse and provide more than half of their support and will continue to provide more than half of their support through **June 30, 2024**.
- Include in the space below information about any household member who is, or will be, enrolled at least half time in a degree or certificate program at an eligible postsecondary educational institution any time between **July 1, 2023 through June 30, 2024**.

Full Name	Age	Relationship to Student	College Attending (at least 1/2 time)
		Self	UTSA

Continue on Page 2

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