

# 2022-2023 Dependent Verification Form

**Directions:** Your 2022-2023 Free Application for Federal Student Aid (FAFSA) was selected for a process called verification per financial aid program rules (34 CFR, Section 668). UTSA may ask for information in addition to what is on this worksheet. Please note that incomplete documentation will delay the processing of your verification process. Financial Aid will not disburse until the verification process is complete.

**How to Submit Form:** Upload through the [Document Uploader](#), mail to University of Texas at San Antonio, **Office of Financial Aid and Scholarships**, One UTSA Circle, San Antonio TX 78249 or at the dropbox in front of the One Stop office. **Fax and emailed forms will not be accepted.**

**Priority Submission Deadlines:** Fall 2022: July 1, 2022 Spring 2023: November 30, 2022

## STEP 1: HOUSEHOLD INFORMATION

Please list the number in household in the box below, include:

- Yourself
- The parents or parent listed on your FAFSA and your stepparent if they remarried.
- The parents' other children if the parents will provide more than half of their support from **July 1, 2022 to June 30, 2023**.
- Other persons who live with your parent(s) and parents provide more than half of their support and will continue to provide more than half of their support through **June 30, 2023**.
- Write the name of the college or university for any household member listed (excluding your parents) who will be attending at least half-time between **July 1, 2022 through June 30, 2023** in a degree or certificate program.

If more space is needed, attach a separate page with student name and your myUTSA ID at the top.

Full Name	Age	Relationship to Student	College Attending
		Student/Self	UTSA

## STEP 2: STUDENT TAX FORMS AND INCOME INFORMATION

Mark only one box below.

**I have filed my 2020 taxes.**

- Attach [2020 IRS tax return transcript](#) or signed 2020 tax return to this form unless you completed the IRS Data Retrieval Tool.

**I did not earn any income in 2020. I did not and was not required to file a 2020 tax return.**

**I did earn income from work in 2020. I did not and was not required to file a 2020 tax return.**

- Attach all of your 2020 W-2 form(s) and 1099 Misc. form to this form.

- List in **Step 4** the names of all employers and the amount earned from each employer in 2020.

**UTSA OFFICE USE ONLY:**

