

# 2021-2022 Independent Verification Form

**Directions:** Your 2021-2022 Free Application for Federal Student Aid (FAFSA) was selected for a process called verification per financial aid program rules (34 CFR, Section 668). UTSA may ask for information in addition to what is on this worksheet. Please note that incomplete documentation will delay the processing of your verification. Financial Aid will not disburse until the verification process is complete.

**How to Submit Form:** Upload through the [Document Uploader](#), mail to University of Texas at San Antonio, **Office of Financial Aid and Scholarships**, One UTSA Circle, San Antonio TX 78249 or at the dropbox in front of the One Stop office. **Fax and emailed forms will not be accepted.**

**Priority Submission Deadlines:** Fall 2021: July 1, 2021 Spring 2022: November 30, 2021

## STEP 1: HOUSEHOLD INFORMATION

Please list the number in household in the box below, include:

- Yourself
- Your spouse, (if the student is married)
- The student's or spouse's children if the student or spouse will provide more than half of their support from **July 1, 2021 to June 30, 2022.**
- Other people if they now live with the student or student/spouse and provide more than half of their support and will continue to provide more than half of their support through **June 30, 2022.**
- Include in the space below information about any household member who is, or will be, enrolled at least half time in a degree or certificate program at an eligible postsecondary educational institution any time between **July 1, 2021 through June 30, 2022.**

Full Name	Age	Relationship to Student	College Attending (at least 1/2 time)
		Self	UTSA

## STEP 2: STUDENT TAX FORMS AND INCOME INFORMATION

If married, please include tax documents for your spouse. Mark only one box below.

**I have filed my 2019 taxes.**

- Attach [2019 IRS tax return transcript](#) or signed 2019 tax return to this form unless you completed the [IRS Data Retrieval Tool](#).

**I did not earn any income in 2019. I did not and was not required to file a 2019 tax return.**

- Submit the [IRS Verification of Non-filing Letter](#) to this form.

**I did earn income from work in 2019. I did not and was not required to file a 2019 tax return.**

- Submit the [IRS Verification of Non-filing Letter](#) to this form. Include your 2019 W-2 form(s) and 1099 Misc. form to this form. List in **Step 4** the names of all employers and the amount earned from each employer in 2019.

**UTSA OFFICE USE ONLY:**

