nyUTSA ID:	Student's First Name:	Last:	
.,			



2021-2022 Consortium Agreement for Undergraduates

Directions: Submit completed form to One Stop Enrollment Center for processing. This form will not be accepted until after the Census Date of host school.

How to Submit Form: Submit completed form to One Stop Enrollment Center for processing. Upload through the <u>Document Uploader</u>, mail to University of Texas at San Antonio, **One Stop Enrollment Center**, One UTSA Circle, San Antonio TX 78249 or drop off in person at the UTSA One Stop office.

Submission Deadlines: Fall: November 30 Spring: April 1 Summer: July 29

Deadlines that fall on a weekend are extended to the following business day.

Consortium Agreements allow students to take courses at another school (host school) that are transferable to their degree program at UTSA. Please read the following important information regarding Consortium Agreements:

- Student must enroll and remain enrolled at least half-time at UTSA (6 credits) in courses approved by their academic advisor (STEP 4)
- Hours enrolled at host school cannot be greater than hours enrolled at UTSA
- Student must be enrolled in a degree-seeking program at UTSA
- Satisfactory Academic Progress (SAP) as specified by UTSA must be maintained
- · Student is responsible for paying all tuition and fees at the host school; UTSA DOES NOT pay the host school directly
- · Student cannot receive financial aid at the host school
- Transcripts from the host school must be submitted to UTSA at the end of the semester of the host school
- Student must notify our office of any dropped courses at the host school
- Withdrawing from courses at UTSA or host school will result in the cancellation of all or part of the student's financial aid
- · Forms completed incorrectly will result in a delay of processing of financial aid

The courses listed should match those your UTSA advisor certifies below.

Processing of this form will not begin until after Census Date of the host school as enrollment must first be verified

Requests for additional loan funds based on total enrollment may require you to submit a Loan Change Request Form				
STEP 1: HOST SCHOOL INFORMATION \\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\				
Host School you plan to attend:				
Name of Point Contact from Host School:				
Contact Phone:	Contact Fax:			
STEP 2: VERIFICATION WITHIN Submit verification of enrollment from Host School				
 Verification of enrollment must be dated after the Census date for the courses in which 	n you are enrolled.			

UTSA OFFICE USE ONLY:

RRAAREQ Code: CONFL1 VOEFL1 CONSP1, VOESP1, CONSU1, VOESU1

WebX Code: FA_CONSORT_AGREE_LTR

Form revised 9/13/21

late.	Received Bv·	Processed Bv·	

myUTSA ID:	Student's First Name:	Last:	2021-2022 Consortium Agreement for Undergraduates Form · Page 2
	procedures as detailed above and that the for financial aid will not disburse until after the C	•	
Phone:		Email:	
Student Signature		Date:	
to receive and review this in accordance with the pr	information. Under Section 559.004 of the Texas Govern	nent Code, you are entitled to have U.T. San Antonio co ess Procedures Memorandum 32. The information that	2.021 and 552.023 of the Texas Government Code, you are entitled rrect information about you that is held by us and that is incorrect, UTSA collects will be retained and maintained as required by Texas nt periods of time.
STEP 4: UTSA ACA	DEMIC ADVISOR CERTIFICATION WWW		
Term the student is	seeking a consortium agreement:		
Course Name & Nu	ımber	Course Name & Number	
Course Name & Nu	ımber	Course Name & Number	
Reason the course i	nust be taken at Host School:		
Advisor Certification	_		
**	classes stated above are needed for the stude g with the student's current schedule.	nt's degree program at UTSA. These classes	either are not being offered here at UTSA or are offered
Name:		Phone or Email:	
Signature		Date:	

UTSA OFFICE USE ONLY:

RRAAREQ Code: CONFL1 VOEFL1 CONSP1, VOESP1, CONSU1, VOESU1

WebX Code: FA_CONSORT_AGREE_LTR