myUTSA ID:	Student's First Name:	Last:	
,			



Withdrawal Form

_____ Received By: ____

How to Submit Form: The completed form must be submitted via the Document Uploader.

• Fields to select on the Document Uploader: Department: Registrar; Term: Select Applicable Term; Category: Registration Forms; Document: Withdrawal form

Directions: This form is only required for undergraduate financial aid recipients, international students, student-athletes, and all UTSA students withdrawing from a summer term. A withdrawal is equivalent to dropping ALL courses (or the LAST class of a term) in which the student is registered. Students who withdraw from all classes are subject to the academic standing regulations indicated in the current UTSA Student Policies. Students should refer to the online Registration or Academic Calendar each semester for all deadlines.

STEP 1: STUDENT INFOR	MATION WWWWWW			annananananananananananananananananana
First Name:		Last Name:		myUTSA ID:
Mailing Address:				
Phone Number:		Preferre	d Email:	
I authorize UTSA to upd	late my address, phone an	d email to what I have indic	ated above.	
STEP 2: INDICATE TERM	OF WITHDRAWAL ******			
Please type in the term you	u are withdrawing from (Fal	ll, Spring, or Summer*) here	·	
*If withdrawing from the su	mmer, indicate the term yo	ou will withdrawing from (cl	heck all that apply):	
M Term (mini-term) L Term (2nd 4-week)	F Term (1st 5-week) 8 Term (8-week)	S Term (2nd 5-week)	T Term (10-week)	J Term (1st 4-week)
STEP 3: APPROVALS FOI Skip to Step 4 if not appli		IONAL STUDENTS \\\\\\\\\\		
Athletes Only: You must have approval (in	ndicated by signature belo	w) of the Athletics Departm	ent to process withdraw	al.
Athletic Advisor Signature:			Print Name:	
International Students O You must have approval (in	•	w) of the International Prog	rams to process withdr	awal.
International Advisor Signa	ature:		Print Name:	

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STEP 4: STUDENT CERTIFICATION & SIGNATURE \\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\
 I wish to be withdrawn from all courses at UTSA as of the date this form is submitted to One Stop Enrollment Center. I will be subject to all UTSA regulations and policies pertinent to withdrawal and tuition and fee refunds. I may have repercussions for financial aid as it pertains to Return of Title IV funds and Satisfactory Academic Progress as a result of this withdrawal. I understand that if I have borrowed student loans I will enter either my grace period or repayment due to not being enrolled. I understand that subsequent registration or readmission must be in accordance with UTSA's regulations in effect at the time I wish to attend UTSA again. Former UTSA students who have not been in attendance for more than three consecutive semesters (Summer term included) must reapply for admission by the application deadline. International students who have not been in attendance for one semester, excluding the summer semester, must reapply for admission.
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Student Signature: Date:
With a few exceptions, you are entitled on your request to be informed about the information U.T. San Antonio collects about you. Under Sections 552.021 and 552.023 of the Texas Government Code, you are entitled to receive and review this information. Under Section 559.004 of the Texas Government Code, you are entitled to have U.T. San Antonio correct information about you that is held by us and that is incorrect, in accordance with the procedures set forth in the University of Texas System Business Procedures Memorandum 32. This form is available at utsa.edu/registrar/forms.html UTSA OFFICE USE ONLY:

Classes to be withdrawn:

CRN	SUBJ	Course	Section

Date:	_ Received By:	Processed By:	Form revised 9/7/23	 Page 2 of 2
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