

Permission for Post-Baccalaureate Students to Enroll in Graduate Courses if Admitted at the Undergraduate Level

How to Submit Form: The completed form must be submitted via the [Document Uploader](#).
• **Fields to select on the Document Uploader:** Department: Registrar; Term: Select Applicable Term; Category: Registration Forms; Document: Permission for Post-Baccalaureate Students to Enroll in Graduate Courses Admitted at the Undergraduate level

STUDENT INFORMATION

Term: Fall Spring Summer Year: _____ myUTSA ID: _____

First Name: _____ Middle: _____ Last: _____

Phone Number: _____ Preferred Email: _____

Institution where bachelor's degree awarded: _____

Degree and Major: _____ Degree Date: _____

Graduate Course to be Taken:

CRN: _____ Subject: _____ Course #: _____ Section #: _____

Must Check One: Undergraduate Credit Master's Credit Doctoral Credit

Cumulative GPA: _____ Have you been denied admission to a graduate program at UTSA: Yes No

(an exceptional student should have no less than 3.0 GPA.)

Explain the reasons for this request

SIGNATURE

Student Signature: _____ Date: _____

With a few exceptions, you are entitled on your request to be informed about the information U.T. San Antonio collects about you. Under Sections 552.021 and 552.023 of the Texas Government Code, you are entitled to receive and review this information. Under Section 559.004 of the Texas Government Code, you are entitled to have U.T. San Antonio correct information about you that is held by us and that is incorrect, in accordance with the procedures set forth in the University of Texas System Business Procedures Memorandum 32.

UTSA OFFICE USE ONLY:

Date: _____ Received By: _____ Processed By: _____

POST-BACCALAUREATE

An exceptional post-baccalaureate student may enroll in a graduate course after obtaining the following required approvals:

_____/_____/_____
Instructor signature / *Print Name* / *Date*

_____/_____/_____
Department Chair signature / *Print Name* / *Date*

_____/_____/_____
Dean signature / *Print Name* / *Date*

POST-BACCALAUREATE CERTIFICATE

An exceptional post-baccalaureate student may enroll in a graduate course after obtaining the following required approvals:

_____/_____/_____
Instructor signature / *Print Name* / *Date*

_____/_____/_____
Department Chair signature / *Print Name* / *Date*

UTSA OFFICE USE ONLY: